



Out of Province Funding Policy

Policy Type:	Funding
Policy Reference:	3.1
Effective Date:	2018-2019 Season
Approval Date:	August 30, 2018

Purpose of Funding Program

ESSA is proud to support ESSA and Affiliate skaters that compete in approved out of province meets. Funding is not intended to cover all costs associated with the meets, it is intended to assist the skater/family to offset some of the costs. Skaters must be fully paid members or affiliates of ESSA in order to qualify for funding.

Process

ESSA skaters and Affiliate members that qualify to compete in the approved meets each season will be funded according to the amounts that have been approved by the ESSA Executive. The list of funded meets is reviewed and provided by the Executive at the beginning of each season.

ESSA Athlete Funding and Travel Expenditure Guidelines

- ESSA reimburses up to the amount of \$250 per approved meet, up to 2 meets per skating season
- The meets to be funded are selected by the Executive at the beginning of each season
- Refunds will be based on the allowable expenses schedule
- Travel expenses for coaches and officials will be subject to the same per diem and mileage rate
- Skaters must present receipts covering the amount of funding to be received prior to any payment being issued. In the absence of receipts, funding will only be provided up to the total amount of receipts presented to the ESSA Treasurer. All receipts must be provided to the ESSA Treasurer by March 31 each season with a completed expense reimbursement form.

Eligible Expenses for Funding

- Meet Registration Costs
- Travel: \$0.35/km or other means of transportation (airfare, bus fare, etc.)
- Accommodation Costs (athlete is responsible for all incidental costs)
- Meals: up to the amount per diem amount indicated for each meal with the remainder being the responsibility of the skater. ESSA will not accept charges for alcoholic beverages.

Meal Per Diem Amounts: Breakfast: \$10, Lunch \$12, Supper \$18